*Subway system simulator*

Meeting Minutes

Meeting Date: 01/11/2017

Meeting Location: Student Union

Approval: 01/11/2017

Recorded By: Mohammad Ghori

# Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Organization** | **Present** |
| Mohammad Ghori | Primary contact | NWMSU | Skype |
| Revathi Chittepureddy | Communications and documentation management | NWMSU | Y |
| Mahesh Babu Kadiyala | Quality and testing management | NWMSU | Y |
| Balaji Vinay Banala | Requirements management | NWMSU | Y |
| Prudvi Krishna Tarugu Subbaiah | Issues management | NWMSU | Skype |
| Grevil Gonsalo Lopes | Data management | NWMSU | Y |
| Kranthi Kumar Mukka | Client management | NWMSU | Skype |

# Meeting Location

Building: Student Union

Conference Room: Student Union 1st floor

Conference Line: N/A

Web Address: N/A

# Meeting Start

Meeting Schedule Start: 05:00 PM

Meeting Actual Start: 05:15 PM

Meeting Scribe: First Meeting

# Agenda

* **Requirement Review**
  + All GDP 1 requirements have been reviewed and gathered information from different sources as of initial part.
* **Preparation of iteration plan**
  + Our project have been divided into 3 sprints and decided what to accomplish in each sprint.
* **Prepare the iteration plan presentation**
  + Decided and discussed on what has to be presented as a part of iteration plan which is due on Wednesday.
* **Work division and planned work to be done in the coming week**
  + As a part of next week decided to work on application architecture.

# Meeting End

# Meeting Schedule End: 7:00 PM

Meeting Actual End: 7:20 PM

# Post Meeting Action Items

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned To** | **Deadline** |
| To prepare iteration plan, discussed plan with team members | Mahesh Babu Kadiyala, Grevil Gonsalo Lopes | 01/16/17 |
| To discuss about application architecture, discussed about what database needed whether filesystem or database. | Revathi Chittepureddy, Mohammad Ghori, Vinay Banala, | 01/20/17 |
| Show application architecture design. | Prudhvi Krishna Tarugu Subbaih, Kranthi Kumar Mukka | 01/20/17 |

# Decisions Made

* To create the iteration plan presentation.
* To design the application architecture for the project
* To use what type of database whether it is file system or database.

# Next Meeting

Next Meeting: Student Union 01/18/17 05:00 PM